
Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin Clerk: Katrina Baker MBE CiLCA

FULL COUNCIL

12th June 2024

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the next **Full Council** meeting of 2024/25 on **Monday 17th June 2024** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link can be available for the public to attend, local residents are asked to request the link by emailing enquiries@harpc.org.uk before 12 noon on the day of the meeting.

A G E N D A

1. Welcome

The Chairman (2024/25) will welcome everyone to the meeting.

Public Session

A representative of West Mercia Police hopes to be able to attend. If arrival is delayed, this may be moved to within the Agenda.

2. Apologies

To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispositions

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 20th May 2024

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated. These will be signed by the Chairman.

5. Matters arising, for information only, from the May Minutes (not otherwise included in this Agenda).

6. Finance & Governance

- a) Financial Reports
 - i) Councillor H Unwin will present the Minutes of the meeting held on 10th June 2024
- b) Recommendations
 - ii) To elect an additional Member to the Finance & Audit Committee

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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- c) Register of Gifts and Hospitality
Members are reminded to declare any gifts or hospitality received.

7. Asset & Property Committee

- a) Councillor H Unwin will present the Minutes of the meeting held on 10th June 2024
 - i) There were no recommendations
- b) Update on the use of Hollinswood Pavilion Field for regular football games
- c) Update on Randlay Allotments – meetings with Tenants

8. Human Resources Committee

- a) Councillor Snell will present the Minutes of the meeting held on 3rd June 2024
- b) There were no recommendations

9. Events Committee

- a) Councillor Johnson will present the Minutes of the meeting held on 3rd June 2024
- b) There were no recommendations

10. Youth Provision Partnership

- a) Councillor S Unwin will present the Minutes of the meeting held on 3rd June 2024
- b) There were no recommendations

11. Climate Change Working Group

- a) Councillor Vaughan-Hodkinson will present the Minutes of the meeting held on 10th June 2024.
- b) Postcard for the Future – Councillor Farrar will present the information collated from staff and councillors which will be forwarded to Climate Change Communities Forum

12. Chairman's Communications

- a) Correspondence
- b) Chairman's Charity

13. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) **Free Cat Microchipping**

14. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration
TWC/2024/0405 and 0406 Sapphire House, Stafford Park 10
Removal of Condition 5 to allow update noise impact assessment to enable existing windows to be retained

TWC/2024/0411 Polytec Car Styling, Telford 54 Business Park
Variation of Condition 15 to allow amendment to Phase 2 service road and building footprint

Please access the information, prior to the meeting, on telford.gov.uk/planning

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c) Other Planning Matters (if any)

15. West Mercia Police Report

Within the public session

16. Friends of Hollinswood & Randlay Valley

To receive a report from the Chairman and Environmental Officer

17. Clerk's Report

Councillors Reports

18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

19. Date of next meetings:

1 st July 2024	7.00pm	Finance & Audit Committee	HNC
	8.00pm	Events Committee and Fun Day Briefing	HNC
15 th July 2024	7.30pm	Full Council Meeting	RCC

Katrina Baker
Clerk to the Council